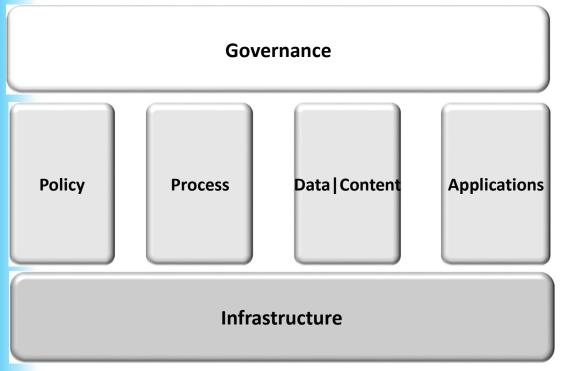
## TrailBlazer leverages a standard Information Design™ framework to facilitate regulatory compliance and leverage information assets

A successful records and information management program addresses governance, policy, processes, data, applications, and infrastructure, as depicted in the framework below



Our approach to building comprehensive global records and information management programs includes assessment, analysis, and solution development for each of these areas **Governance**: Establishes program sponsorship; roles, responsibility, accountability across the organization; effective collaboration, coordination and communication

**Policy**: Defines overall goals and sets the framework for prioritizing existing policy and creating new policies

**Process**: Defines consistent methods, approaches and activities to ensure accurate storage and retrieval of records every time

**Data**: Identifies company information, linked to business processes and managed to ensure quick identification and retrieval when needed

**Applications**: Identifies the appropriate tools necessary for creating, circulating, storing and disposing of company records

**Infrastructure**: Establishes the structure and operation of business applications as well as specific toolsets